



## SOCCER MANIA ENQUIRY FORM

Please reserve your booking by emailing or faxing this enquiry form to us. Your reservation is confirmed upon acceptance of the quotation and receipt of deposit.

**Fax to 011 582 3367 or E-mail Tracy Botha: [tracy@astrotechconf.co.za](mailto:tracy@astrotechconf.co.za)**

### COMPANY DETAILS

Full Company Name \_\_\_\_\_

Postal Address \_\_\_\_\_

Postal Code \_\_\_\_\_

	Vat Registration No:	
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Contact Name & Surname \_\_\_\_\_

Email Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Alternative Contact No. \_\_\_\_\_

### PACKAGE DETAILS

**Customise your own package based on your unique requirements.**

Event Type	Lunch Event	Dinner Event	Other	
Date of Function/Event	<b>DD/MM/YY</b>	Alternative Function/Event Date	DD/MM/YY	
	Start Time:	<b>am/pm</b>	End Time:	<b>am/pm</b>
Number of Guests*	Minimum:		Maximum:	
Special Dietary Needs*	No. of Kosher	No. of Halaal	Other	
Beverages*	Beverage Limit?	Limit Value:	Cash Bar?	
	Yes <input type="checkbox"/> No <input type="checkbox"/>	R.....	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Cocktails Menu to be available?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Preferred time for On Arrival Drinks:		<b>am/pm</b>	
Catering*	3-Course Cocktail Menu	3-Course Buffet Meal		
	Light Bar Snacks	Full Bar Snacks		
	Popcorn	Hot dogs, hamburgers & chips		
	Other [please specify]			
Additional Requirements	Vuvuzela Token Gifts	Music		
	Themed Venue Décor	Themed Table Décor		
	Half Time Entertainment	Drive Assist after event		
	Makarapa materials	Waiters in Soccer attire		
	Other [please specify]			

Signature \_\_\_\_\_ Date \_\_\_\_\_

Upon receipt of the acceptance of quotation, a tax invoice will be processed. A non-refundable deposit of 10% of the anticipated revenue is required within 7 days of the provisional booking to secure the venue. An amount of R110,00 (excl VAT) per person per day to cover the bar bill and refreshments will be added to all invoices and the final account invoiced for any amounts that exceed this. 50% of the anticipated revenue is required 60 days or more prior to the function date [i.e. an additional 40% to the non-refundable deposit] The final 50% of the anticipated revenue is required 30 days or more prior to the function date. Acceptance of the quotation constitutes acceptance of the AstroTech Conference Centre's terms and conditions.

\*A **minimum of 50 delegates** qualify for the package rates. All Kosher and Halaal meals are charged a surcharge of R385-00 (excl VAT) and R235-00 (excl VAT) respectively. For further enquiries please contact Tracy Botha on 011 582 3366.